

## **Terms and Conditions**

Praying Pelican Missions ("PPM") is called to further the kingdom of God and our Lord Jesus Christ by providing mission experiences for people with a heart to serve others for His glory. PPM is an international missions organization serving the needs of churches, pastors, and communities around the world. PPM organizes and leads mission trips for churches, small groups, families, and individuals ("Team"), continually expanding and strengthening a network of pastors and communities both abroad and in the United States.

**These Terms and Conditions are a part of the Team's agreement with PPM for the Team's mission trip:**

### **Registration Fee and Payments:**

Fees and payments are non-refundable, but may be transferable to an available future mission trip date; please see "Mission Trip Transfer Policy" for further information. All payments must be made in US Dollars. Unless otherwise indicated by PPM, PPM is not responsible for ministry materials, medications, vaccinations, passports or transportation. Failure to pay in full prior to the trip start date will result in cancellation of the mission trip.

If there are 2 or more trip participants on the Team:

- Registration Fee of \$500 is due upon registration.
- First Payment of 30% of the Team's total mission trip cost is due six months prior to the Team's trip start date.
- The remaining mission trip balance is due (post-marked) no later than one calendar month prior to the trip start date. The amount due will be determined by the total trip cost, the first payment, and any subsequent payments.

If there are fewer than 2 trip participants on the Team:

- Registration Fee of \$250 is due upon registration.
- Final payment of the Team's total mission trip balance is due (post-marked) no later than one calendar month prior to the trip start date.

### **Mission Trip Transfer Policy:**

Payments made to PPM are 100% non-refundable, but they may be transferable to an available future mission trip date. PPM is under no obligation to open a new trip date for any Team that desires to transfer from the original trip date to a future trip date. Any change from the original trip date requires the written consent of PPM, in its sole discretion. Without the written consent of PPM, the Team is subject to 100% forfeiture of payments made for the registered mission trip. Assuming PPM consents to a transfer of a Team's payments from the original trip date to an available future trip date, the following apply:

- If the transfer is made 6 months before the Team's original trip date AND the future trip date is within 12 months of the original trip date, there will be no loss of Registration Fee.
- If the transfer is made within 6 months of the Team's original trip date OR the future trip date is after 12 months of the original trip date, the Registration Fee will be forfeited and a new Registration Fee will be required.

### **Mission Trip Cancellation Policy:**

Cancellation made by a Team for any reason results in a forfeiture of all registration fees and payments made to PPM for the registered mission trip.

PPM reserves the right to cancel or postpone any Team's mission trip for any or no reason and at any time in its sole discretion. If PPM cancels or postpones a Team's mission trip, 100% of the payments made to PPM are transferable to an available mission trip in the same calendar year or the following calendar year.

### **Mission Trip Participant Change Policy:**

A Team may change the number of its participants up to one calendar month prior to the mission trip start date. All such changes need to be made on the Team's online account with PPM. An increase in the number of a Team's trip participants will be accommodated by PPM to the best of its ability, but PPM cannot guarantee any such accommodation.

If a decrease in the number of a Team's mission trip participants occurs prior to one calendar month before the trip start date, any resulting excess payments may be applied to a Team's Ministry Money, transferred to a future mission trip, or returned to the Team upon conclusion of the registered mission trip.

Any decrease in the number of a Team's mission trip participants within one calendar month prior to the trip start date results in the forfeiture of all excess payments. However, if a Team participant is unable to participate on a mission trip due to a medical emergency, a qualified medical doctor's note confirming it will need to be provided by the Team to PPM, and upon receipt, PPM will allow the funds to be applied to a Team's Ministry Money, transferred to a future mission trip or returned to the Team upon conclusion of the registered mission trip.